



Martin University Care & Learning Center

No Call No Show Policy

Parents are required to contact the MU Care & Learning Center when they are not needing the service for any scheduled time contact the MU Care & Learning Center at 317-917-3670 or email kestes@martin.edu

Please read and acknowledge by checking requirements below:

- Parents are required to give 24-hour notice if the MU Care & Learning Center services are not needed for scheduled times.
- In case of emergency parents are required to contact the MU Care & Learning Center at some point during the time their children are scheduled for the MU Care & Learning Center.
- Parents who do not contact the MU Care & Learning Center in a timely manner may lose the use of the MU Care & Learning Center for the rest of the semester.
- **3 NO CALLS NO SHOWS WILL RESULT IN YOUR CHILD LOSING THEIR SPOT AT THE MU CARE & LEARNING CENTER.**

Signature of Parent _____ Contact Number: _____

Signature of MU Care & Learning Center Employee: _____

Date: _____