



Martin University

FERPA Release Form

PERMISSION FOR ACCESS TO EDUCATIONAL RECORDS

The form allows students to grant third parties, including parents, access to their educational records maintained by the student's university. The Family Educational Rights and Privacy Act of 1974 (Buckley Amendment) prohibits access to, or release of, educational records or personally identifiable information contained in such records (other than directory information) without the written consent of the student, with certain regulatory exceptions. A description of a student's rights under FERPA is set fourth in more detail in the university catalog.

Student Name (Please Print): _____ **Student ID:** _____

I, the undersign hereby authorize Martin University, to release the following educational records and information (identify records or types of information below)

Signature: _____ **Date:** _____

These records should be released to the following person/agency (identify name and address of person/agency to receive information)

Signature: _____ **Date:** _____

Please note that "directory information" can be given out without the students written consent. Martin University defines directory information to include such information as a student's name, attendance dates, home and email address, telephone number, date and place of birth, photograph, status (e.g., full/part time, undergraduate/graduate), degree program, credits completed, major, student activities, previous schools attended, degrees, and academic honors received. This information may be released to inquiring third party companies. Contact the Registrar's office at registrar@martin.edu