

ATB Microsoft Office Specialist Certificate (MOS)

2019-2020 Degree Completion Plan

Important: This degree is effective for those starting this degree program in Fall 2019 through September 2020. This degree plan will remain in effect for students who do not break enrollment or who do not change degree programs, concentrations, or cognates.

GENERAL E	DUCATION/FOUNDATIONAL SKILL	S REQUIRE	MENTS (3	3 hours)					
Course:		Crd.	Sem.	Grade	Course:		Crd	Sem	Grade
	Experience (3 hours)				MAJOR Core	(27 hours)			
SSE 100	Student Success in Higher	3			BUS 201	Introduction to Business	3		
	Education				CIS 151	Computer Application Systems	3		
					CIS 258	Web Design	3		
					CTE 150	Microcomputer	3		
						Applications			
					CTE 200	Advanced Microcomputer Applications	3		
History (3 ho	urs)				CTE 301	Database Development	3		
HIS 161	Emancipatory	3			CTE 400	Web Design	3		
AFS 328	African American History	3			CIS 151	Computer Information	3		
						Systems			
English (6 Ho					BUS 220	Business Law	3		
ENG 125	Composition I	3							
ENG 135	Composition II	3							
Social Science	e (3 hours)								
INT 270	Research Methods	3							
SOC 200	Principles of Sociology	3							
Fine Arts (3 h	ours)								
-	-								
MUS 150	Music Appreciation	3							
Math (3 hour									
MAT 100	College Math for Liberal Arts	3							
WAT 100	College Math for Liberal Arts	3							
Information	Fechnology (3 Hours)								
CTE 150	Microcomputer Applications	3							
	P. P								
Global Aware	eness (3 Hours)								
HUM 153	Appreciation of Languages	3							
Philosophy (3	B hours)								
PHI 201	Critical Thinking	3							
PHI 350	Philosophy of Religion	3							
Communicati									
COM 201	Introduction to Public Speaking	3							
*COM 400	Cross-Cultural Communication	3							
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60 Total Ho	Requirements:				Notes:				
Non-Degree									
Notes:	: i logialli								
	le prerequisites must be met.								
	y Global Awareness Distribution.								
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Degree Plan for Bachelor of Science, Addictions Counseling

Suggested Course Sequence

YEAR ONE				
Fall A	Credit Hours	Fall B	Credit Hours	
SSE 100	3	ENG 135	3	
	3	CTE 150	3	
ENG 125				_
TOTAL:	6	TOTAL:	6	
Spring A	Credit Hours	Spring B	Credit Hours	
HIS 161	3	HUM 101	3	
PSY 101	3	COM 201	3	_
<u>TOTAL:</u>	6	<u>TOTAL:</u>	6	
<u>Summer</u>	Credit Hours			
Elective	3			
Elective	3			
<u>TOTAL:</u>	6	Year One	Total Credit Hours:	<u>30</u>
YEAR TWO				
Fall A	Credit Hours	<u>Fall B</u>	Credit Hours	
Elective	3	MAT 100	3	
Elective	3	Elective	3	
TOTAL:	6	TOTAL:	6	=
Spring A	Credit Hours	Spring B	Credit Hours	
PSY 315	3	Elective	3	
PSY 320	3	PSY 220	3	
	6		6	_
TOTAL:	•	<u>TOTAL:</u>	D	
<u>Summer</u>	Credit Hours			
MUS 150	3			
PSY 360				
<u>TOTAL:</u>	6	Year Two	Total Credit Hours:	<u>60</u>
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YEAR THREE	Cradit Hours	Eall B	Cradit Hours	
Fall A	Credit Hours	Fall B	Credit Hours	
Fall A PSY 350	3	Elective	3	
Fall A PSY 350 PSY 310	3	Elective PSY 212	3	_
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